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JOB OPPORTUNITY

LAW CLERK

PERMANENT

ABORIGINAL LEGAL SERVICES (ALS), a non-profit organization providing a range of services to Toronto's Aboriginal community, requires a **LAW CLERK** full time.

The core function of the Law Clerk is to assist lawyers, paralegals, and other staff with client files in the areas of social assistance, tenant protection, human rights, police complaints, and victim rights. The Law Clerk will also assist with strategic litigation, including preparing documents for the Court of Appeal and the Supreme Court. The successful candidate must have a demonstrated understanding of the role of a law clerk in a legal service setting and therefore candidates that have law clerk education or experience working in law firms or legal services will be given preference, even if they did not perform the function of Law Clerk in their experience. In addition, the Law Clerk will provide administrative and clerical support as needed. Strong oral and written communication skills and an ability to work in a fast-paced team environment are required.

An understanding of Aboriginal culture, history, traditions and aspirations is essential. Ability to speak an Aboriginal language, prior involvement with other Aboriginal organizations, and previous experience in a legal setting are desirable.

Please forward your letter of interest and resume by **Friday February 15, 2019** to the attention of **Senior Manager of Human Resources at:**

Aboriginal Legal Services
Email: edith@aboriginallegal.ca
Fax: (416)408-1568

Please note that only those applicants who will be interviewed will be contacted.